

BENAROYA HALL

Norcliffe Founders Room Private Events

Effective through August 31st, 2027

CAPACITIES

Banquet-style (seated meal) capacity: 80 Reception-style (mostly standing) capacity: 120

FACILITY USE FEE (Rent) — "Daytime" defined as 7am to 2pm; "Evening" defined as 3pm to 12am

	Mon-Thurs	Fri-Sun. Holiday Season
Full Day Rental (Daytime + Evening)	\$3,600	\$4,200
Partial Day Rental (Evening)	\$3,000	\$3,700
Partial Day Rental (Daytime)	\$2,600	\$3,000
Load-in / Rehearsal (additional day based on availability)	\$1,800	\$1,900

** A facility use fee credit of \$500 will be extended if \$2,500 or more is spent on food & beverage (catering staff, catering rentals, taxes, service charges in addition)

Facility Rates listed include the following "built-in" equipment and services at no extra charge:

Built in overhead speaker sound system with aux/Bluetooth capability and one wired microphone.

PRODUCTION EQUIPMENT & SERVICES

AUDIO & LIGHTING (Enhanced Sound System includes, 2 speakers, mixer, 2 wired or wireless or headset/lav*)

In-Room Sound System w/ Wired Mic	Included		
<u>Enhanced Sound System (2 speakers' w/mixer) *</u>	\$350	Additional Microphone (wired)	\$25 ea
LED Can Lights (uplights, 4 max) Gobo	\$25 ea.	Microphone (wireless handheld)	\$75 ea.
Fixture	\$50 ea.	Microphone (wireless headset/lav)	\$100 ea.

VIDEO (Video package includes, 2 65" flat-screens, switcher, perfect cue, 1 confidence monitor*)

<u>Video Package*</u>	\$850		
Rolling 65" flat-screen TVs (4 total)	\$300 ea.	Confidence Monitor	\$150
Barco PDS-902 SDI Digital Switcher	\$300	DSAN PerfectCue	\$100

ADDITIONAL OFFERINGS

Steinway Concert Grand Piano w/tuning	\$450	Dance floor – 12'x12' or 15'x15'	\$500
Stage risers, 4'x4' section, 16" high (up to 9)	\$25 ea.	Lectern – wooden	Included
Stage risers, 4'x8' section, 16" high (up to 8)	\$50 ea.	Internet – Hard Wired Port 1GB	\$2000
Stage risers, 4'x8' section, 8" high (up to 8)	\$50 ea.	Internet – WI-FI for 500>	\$1000
Electrical – above 20amps, Spider Box (2 available)*	\$500 ea.	Internet - Wi-Fi for 501<	\$1500

LABOR

Facility users are also responsible for **labor costs**. Labor consists of union stage crew, patron services staff and facilities staff. Labor is estimated based on a detailed timeline for the event + a detailed understanding of the scope of production. **To receive a labor estimate**, please be prepared to provide detailed information on timeline + tech/production rider and stage plot or instrumentation layout.

Benaroya Hall employs union stage crew to perform all duties associated with stage/production. Union stage crew positions include, but are not limited to, stage managers, audio engineers, light board operators, video technicians, stage hands, riggers, loaders, wardrobe, etc. All union stage crew positions have a 4-hour minimum except the stage manager (8-hour minimum) and loaders (2-hour minimum).

Benaroya Hall patron services staff includes, but is not limited to, house managers, ushers and ticket office staff. Facilities staff include, but is not limited to, lobby set-up/strike staff, custodial staff, IT technicians and event security. Most patron service staff have a 4-hour minimum.

CONTACT

To discuss your event in more detail and learn about date availability, please use the following contact information.

EMAIL: Bookings@Benaroyahall.org

Catering and concession services at Benaroya Hall are provided exclusively by Sodexo Live! In collaboration with Ethan Stowell. Outside food and beverages are not permitted.